

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
January 21, 2019
4:02 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present was Road Supervisor Jeff Willard and Clerk Danae Floch.

Also present: Brandon Hanson from EcoDust

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Zito MOVED that the minutes of the December 17, 2018 Regular Meeting minutes be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Hansen presented material about EcoDust; EcoDust is a dust abatement alternative to the chlorides.

Hansen left at 4:45.

Old Business

New Business

Federally Funded Policy and Procedure

Floch presented a draft of a policy to the Commissioners for review.

Clerk's Report

Floch informed the Commissioners that there's potential there may be a lawsuit from a gentleman whose family was involved in an accident on Lovell Valley. He's been in to talk to Floch and he's been down to see Lance Mueller and Jim Kackman at the CDA tribe.

Floch also investigated potential avenues for the DBF and the LGIP funds. Most local credit unions do not have the ability to take our business funds and banks don't have the interest rates Floch would like.

BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2019

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Supervisor's Report

Stockdale told Willard that he'll need to have both hips replaced. He just learned today and doesn't know how much time he will be off work. Willard and the Commissioners discussed potential candidates for a part time employee.

Willard bought asphalt chips from HardRock, Inc for \$1 per yard; he and the crew applied them to Underpass Road.

Crew has been working on the equipment for the spring season.

Bills for the gear boxes and belt for the crusher will be coming in next month; they should total approximately \$9,000.00.

Willard is planning to rent a large dozer to move material in the Ellis pit.

Bills presented for Approval*Action Item

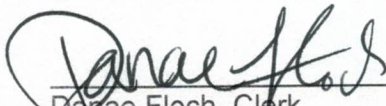
Cool MOVED that the bills be approved for payment as presented on the check registers. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 5:44 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

2-18-19
Date

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
January 29, 2019
12:38 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Paul Zito present. Also present was Road Supervisor Jeff Willard and Clerk Danae Floch.

Also present: Brandon Lever, PR for the late Lia Berg, owner of 365 8th Street, Plummer, ID 83851

Approval of Agenda*Action Item

Zito MOVED that the agenda be accepted as presented. Denny SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Zito indicated no conflict.

Public Comments

Old Business

New Business

Lia Berg Property*Action Item

Discussion was held regarding the property at 365 8th Street.

Lever presented the following conditions to the Commissioners:

- 1) The District pays: City of Plummer bill (\$598.26), current 2018 Benewah County taxes (\$650.16 + interest), and title commitment (~\$250.00).
- 2) Lever has no liability for remediation of the property

The Commissioners were concerned that the IRS or some other entity could potentially come back to take the land for payment against Berg's debts. Lever told the Commissioners the IRS has issued a forbearance for the time being so they should not worry about future debts against the property. The Commissioners asked that be included in the contract – that none of Berg's creditors be able to take the property from the Highway District for payment against her debts.

Zito MOVED that the District proceed with obtaining the Lia Berg property at 365 8th Street. Denny SECONDED the motion. The motion PASSED UNANIMOUSLY.

Lever asked that an attorney for the District draw up the contract. The Commissioners instructed Floch to find an attorney to draw up the contract to proceed with the obtainment of the Lia Berg property.

Commissioners Comments

None

BOARD OF COMMISSIONERS SPECIAL MEETING

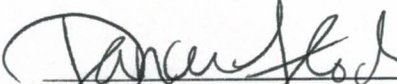
January 29, 2019

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Adjournment* Action Item

Zito MOVED to adjourn the meeting. Denny SECONDED the motion. The meeting was adjourned at 1:00 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

2-18-19
Date

Date: February 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
461	FLODAN	Danae Floch	655.40	101000	January Payroll
462	WILJEF	Jeff Willard	3,287.43	101000	January Payroll
463	RAMKIM	Kim Rambo	3,353.70	101000	January Payroll
464	STOTIM	Tim Stockdale	3,161.12	101000	January Payroll
6962	AFLAC	AFLAC	150.15	101000	Payroll Deductions
6963	EFTPS	Electronic Payment	3,224.14	101000	Federal, Social Security and Medicare Withholding
6964	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
6965	PERSI	PERSI	3,406.36	101000	Persi Contribution
6966	STATAX	State Tax Commission	460.00	101000	State Taxes
6967	APPIND	Applied Industrial Technologies	638.86	101000	Crusher motor breakdown
6968	BLOGRE	Greg Blomgren	131.86	101000	Work on spreader hydraulics
6969	CITPLU	City of Plummer	364.36	101000	48.82 Electricity at crusher; Water, sewer, garbage, electricity at shop
6970	CITSER	City Service Valcon	302.19	101000	Gas
6971	FASTENAL	Fastenal Company	80.67	101000	Parts for belly dump
6972	FIRAME	First American Title	200.00	101000	Title search on Lia Berg property
6973	FRONTIER	Frontier	125.51	101000	Phone, fax, internet
6974	HAWTRO	Hawley Troxell Ennis & Hawley LLP	304.50	101000	Consult about Lia Berg property; draw up contract
6975	IDASTA	Idaho State Insurance Fund	15,789.00	101000	Workman's Comp Insurance
6976	LAWPRO	Lawson Products	51.35	101000	Lubricant
6977	MC	Mastercard	83.46	101000	Roll of stamps; water; tp
6978	MENCOM	Mend Your Computer Services	70.00	101000	Work on old laptop
6979	MODMAC	Modern Machinery	6,375.77	101000	Repair to crusher's motors
6980	MOUPLA	Mountain Plating	152.80	101000	Hydraulic cylinder
6981	NAPA	St. Maries Auto Parts	304.71	101000	Air and oil filters
6982	OBDCOM	OBDCOM	792.62	101000	Broom bristles
6983	OVEDOO	Overhead Door	915.00	101000	Replace Miller shed garage door
6984	PAPMAC	Pape Machinery	156.61	101000	Bulk hose and hose fittings
6985	SCOHOO	Scott Hoover	3,700.00	101000	Audit
6986	SPOHOU	Spokane House of Hose	209.00	101000	Impact tool; loctite; floor absorbant
6987	STJOE	St. Joe Oil	526.31	101000	Diesel
6988	ZITEUG	Paul Zito	171.12	101000	February Payroll
6989	DENJAC	Jack Denny	184.70	101000	February Payroll
6990	COOROG	Roger Cool	369.40	101000	February Payroll
6991	BENMAR	Benewah Market	2.99	101000	Bolts
6992	PANTRU	Panhandle Truck & Equipment Repair	1,725.13	101000	Repair Mack-replace tie rods and drag link; adjusted clutch & brakes + parts
			\$51,458.22		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

Paul Zito, Clerk

The Board of Commissioners authorizes payment for the goods and services provided by Plummer-Gateway Highway District as represented on the above check register.

Jack E. Denny, Chairman

Paul Zito, Eugene Zito, Commissioner

Roger Cool, Roger Cool, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
February 18, 2019
4:12 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present was Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Cool MOVED that the minutes of the January 21, 2019 Regular Meeting minutes be approved as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Zito MOVED that the minutes of the January 29, 2019 Special Meeting minutes be approved as written. Denny SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

Federally Funded Policy and Procedure

The Commissioners did not have time to review the Policy. It will be revisited at the meeting in March.

New Business

Lia Berg Property

Discussion was held regarding the Lia Berg Property. John Cafferty from Hawley and Troxell told the Commissioners Brandon Lever could not gift the property to the District at this time. He said it should be revisited in May; he would put it on his calendar.

Clerk's Report

Floch updated the Commissioners that the gentleman from Tekoa has not been back and we have not received any type of legal documentation regarding a lawsuit.

The audit is finished. A management representation letter was received from Hoover for the Commissioner's review. Denny signed and returned to Floch.

BOARD OF COMMISSIONERS REGULAR MEETING

February 18, 2019

Page 2

The District received the \$100,000.00 for the LHTAC grant. Worley Highway District will help apply the chip seal. The money will only be used to purchase oil, possibly chips, if needed.

Supervisor's Report

The crew has been plowing and sanding. Rod Willard came in while Jeff Willard was on vacation. Walter Floch also had to be called in to help.

Stockdale is supposed to go in the 25th for his hip surgery but is having some complications with his heart. He will need to go in for a procedure Thursday 2/21 for his heart. He is supposed to be out approximately 6-8 weeks with each hip.

Willard will continue looking into part time employees.

Bills presented for Approval*Action Item

Zito MOVED that the bills be approved for payment as presented on the check registers. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

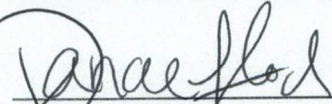
Commissioners Comments

Cool updated the other Commissioners about his day at Capitol for the Day in Boise. Discussion was held.

Adjournment*Action Item

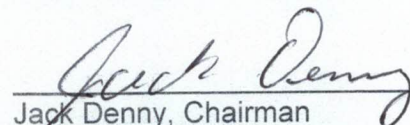
Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 5:43 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

Date

Date: March 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
465	FLODAN	Danae Floch	572.28	101000	February Payroll
466	WILJEF	Jeff Willard	2,915.21	101000	February Payroll
467	RAMKIM	Kim Rambo	2,993.95	101000	February Payroll
468	STOTIM	Tim Stockdale	2,734.24	101000	February Payroll
6993	WILROD	Rodney Willard	2023.43	101000	February Payroll
6994	FLOWAL	Walter Floch	147.76	101000	February Payroll
6995	AFLAC	AFLAC	150.15	101000	Payroll Deductions
6996	EFTPS	Electronic Payment	3,426.28	101000	Federal, Social Security and Medicare Withholding
6997	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
6998	PERSI	PERSI	3,019.74	101000	Persi Contribution
6999	STATAX	State Tax Commission	397.00	101000	State Taxes
7000	VOID		VOID		
7001	BENMAR	Benewah Market	49.99		Extension cord
7002	CITPLU	City of Plummer	371.45	101000	Electricity at pit: 52.82; Electricity, sewer, water, and garbage at shop 318.63
7003	CITSER	City Service Valcon	240.19	101000	Gas
7004	COOROG	Roger Cool	192.79	101000	Travel reimbursement for Capitol of the Day
7005	FRONTIER	Frontier	125.33	101000	Phone, Fax, Internet
7006	HAWTRO	Hawley Troxell Ennis & Hawley, LLP	616.50	101000	Draw up contract for Berg property
7007	MC-FIB	Mastercard-First Interstate Bank	206.49	101000	QB payroll fee; hotel stay for Capitol of the Day; water for shop
7008	MODMAC	Modern Machiney	651.55	101000	Bearings for motor for crusher
7009	NAPA	ST Maries Auto Parts	137.62	101000	Air governors; oil filters; fuel filters
7010	POHL	Pohl Spring Works	720.40	101000	Springs for belly dump
7011	STJOE	St Joe Oil Company, Inc	3,228.38	101000	Diesel
7012	WESPET	Western Truck Center	2,151.59	101000	Parts for sander trucks and belly dump-air tank, fuel lines, tubing, casting, pads, bushings
7013	WESSTA	Western States Equipment Co	330.12	101000	Grader cutting edges
7014	PAPMAC	Pape Machinery	1,219.96	101000	Mushroom pads and cutting edges
7015	ZITEUG	Paul Zito	85.56	101000	March Payroll
7016	DENJAC	Jack Denny	92.35	101000	March Payroll
7017	COOROG	Roger Cool	92.35	101000	March Payroll
			\$28,924.66		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

[Signature], Clerk

The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.

[Signature]
Jack E. Denny, Chairman

[Signature]
Eugene Zito, Commissioner

[Signature]
Roger Cool, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
March 18, 2019
4:05 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present was Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Zito MOVED that the minutes of the February 18, 2019 Regular Meeting minutes be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

Federally Funded Policy and Procedure*Action Item

The Commissioners have had time review the policy.

Cool MOVED that they adopt the Federally Funded Policy and Procedure Manual that was presented by Floch. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

New Business

Rambo Vacation Time*Action Item

Willard asked that Rambo's vacation time be extended by one week. This winter he has been going above and beyond his duty; sleeping in the shop instead of going home if he thinks he will not be able to get back to the shop.

Cool MOVED that the District extend Rambo's vacation leave time to 10 days, effective 3/18/19, as a bonus for outstanding employment performance. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

BOARD OF COMMISSIONERS REGULAR MEETING

March 18, 2019

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Executive Session 74-206 (b) Evaluation of an Employee*Action Item

The Commissioners decided that executive session was not necessary for the discussion at hand.

Willard asked that the Commissioners consider a reduction in force and move to two operators. Discussion was held regarding whether the job could be done with two operators.

Clerk's Report

Declaration of Candidacy and Petition of Candidacy's for Denny and Cool have been filed with the Clerk and the Benewah County Clerk.

Floch has been in contact with Karyn Stockdale. Tim had surgery this morning and seems to be doing well. They have been trying to figure out how best to use Stockdale's time off.

Floch informed the Commissioners that the District received the sign grant that was applied for through LHTAC. It covers the cost of various signs as well as delineators for the Fairfield Road.

Supervisor's Report

The belly dump repair costs have added up to approximately \$2300. Its almost ready to be road worthy.

Magnesium Chloride prices came out; RoadWise, Inc took the bid-approximately \$2 per ton more; piggybacking off Worley Highway District. Willard asked the Commissioners if he could order 4 cars. The Commissioners gave their approval for 4 cars.

Willard has been working to keep Knotty Pine and Coon Creek open this winter, despite the Summer Time Use Only signs as there are many families living on them.

The crew has been prepping for spring; cleaning equipment from winter wear.

Bills presented for Approval*Action Item

Cool MOVED that the bills be approved for payment as presented on the check registers. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

Zito MOVED to adjourn the meeting. Cool SECONDED the motion. The meeting was adjourned at 4:55 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:

BOARD OF COMMISSIONERS REGULAR MEETING

March 18, 2019

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Jack Denny, Chairman

4-15-19
Date

Date: April 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
469	FLODAN	Danae Floch	710.81	101000	March Payroll
470	WILJEF	Jeff Willard	3,039.95	101000	March Payroll
471	RAMKIM	Kim Rambo	3,113.54	101000	March Payroll
472	STOTIM	Tim Stockdale	599.82	101000	March Payroll
7018	WILROD	Rodney Willard	1522.13	101000	March Payroll
7019	AFLAC	AFLAC	150.15	101000	Payroll Deductions
7020	EFTPS	Electronic Payment	2,858.36	101000	Federal, Social Security and Medicare Withholding
7021	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7022	PERSI	PERSI	2,289.55	101000	Persi Contribution
7023	STATAX	State Tax Commission	414.00	101000	State Taxes
7024	95TIRE	95 Tire Pros	1223.04	101000	Backhoe Tires and truck tire
7025	CITPLU	City of Plummer	396.31	101000	Crusher Electricity 48.82; water, sewer, garbage, and electricity at shop 347.49
7026	CITSER	City Service Valcon	246.80	101000	Gas
7027	FRONTIER	Frontier	126.94	101000	Phone, fax, and internet
7028	IDARIG	Idaho Rigging	336.45	101000	Chain
7029	MC-FIRST	Mastercard-First Interstate Bank	625.22	101000	Fence gate; anti-virus software; qb payroll usage fee; checks
7030	MODMAC	Modern Machine	202.17	101000	Fasteners
7031	PANTRU	Panhandle Truck	2092.31	101000	Mack truck repair and parts
7032	PAPMAC	Pape Machinery	916.06	101000	Teeth; pins; oil filters; hydraulic filters for loader
7033	SPOHOU	Spokane House of Hose	85.17	101000	Hose assemblies
7034	NAPA	St. Maries Auto Parts	268.28	101000	Air and oil filters
7035	STJOE	St Joe Oil	2,862.36	101000	Diesel and tractor hydraulic fluid
7036	USPS	USPS	120.00	101000	PO Box usage fee
7037	WESTRU	Western Truck	60.11	101000	Shift knob for 1981 mack truck
7038	ZITEUG	Paul Zito	85.56	101000	April Payroll
7039	DENJAC	Jack Denny	92.35	101000	April Payroll
7040	COOROG	Roger Cool	92.35	101000	April Payroll
			\$24,561.79		

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Jack E. Denny, Clerk
 The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.
Eugene Zito
 Eugene Zito, Commissioner

Roger Cool
 Roger Cool, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
April 15, 2019
4:02 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Zito MOVED that the minutes of the March 18, 2019 Regular Meeting minutes be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

New Business

Executive Session 74-206 (b) Evaluation of an Employee*Action Item

Executive Session was not entered. Discussion was held about crewmember positions and the physical abilities it took to hold those positions. Floch was asked to add a signature line to the bottom of the crewmember job descriptions so that each crewmember knew what their physical responsibilities were, and their signature ensured that they were capable of the work. This was to be signed by each crewmember and kept in their personnel file.

Cool MOVED that a signature line be added to the crewmember job description, ensuring that each crewmember knew their responsibilities and were capable of the work at hand. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Clerk's Report

IAHD Regional Meetings are May 29th at 12:30pm. All the Commissioners, Floch, and Willard will attend.

The Plummer Gateway Highway District, sub-district 1, Commissioner election will be May 21st.

Willard and Floch will attend the Spring Prima training in Moscow on May 21st.

Supervisor's Report

Magnesium Chloride will be here May 9th. Willard is planning to use the distributor to help Worley Highway District lay mag this year. Benewah County will haul mag from cars to location for the District. The crew will be helping Benewah County after the District's mag chloride is laid-probably the week of the 16th.

The crew may chip seal a section of Fairfield Road in June, depending on Worley Highway District's schedule.

The crew has been grading and hauling rock. The belly dump has been working very well.

Stockdale told Willard that he would be back on May 6th. Stockdale also told Willard that he may not have the surgery in the fall.

Cool asked Willard about a section of Road #4 East of Fairfield Road. Willard said he would look into possibly opening that section of the road.

Mundt Road will be built up with rock this summer.

Bills presented for Approval*Action Item

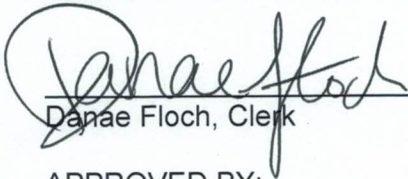
Cool MOVED that the bills be approved for payment as presented on the check registers. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

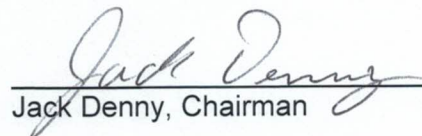
Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 4:51 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

5-20-19
Date

Date: May 2019

PLUMMER GATEWAY HIGHWAY DISTRICT

CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
473	FLODAN	Danae Floch	858.57	101000	April Payroll
474	WILJEF	Jeff Willard	3,226.06	101000	April Payroll
475	RAMKIM	Kim Rambo	3,293.42	101000	April Payroll
476	STOTIM	Tim Stockdale	599.83	101000	April Payroll
7041-49	VOID	VOID REORDER CHECKS FOR NEW ROUTING NUMBER PER FIBS INSTRUCTIONS			
7050	WILROD	Rodney Willard	2015.64	101000	April Payroll
7051	AFLAC	AFLAC	150.15	101000	Payroll Deductions
7052	EFTPS	Electronic Payment	3,181.54	101000	Federal, Social Security and Medicare Withholding
7053	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7054	PERSI	PERSI	2,412.50	101000	Persi Contribution
7055	STATAX	State Tax Commission	454.00	101000	State Taxes
7056	VOID				
7057	ZITEUG	Paul Zito	85.56	101000	May Payroll
7058	DENJAC	Jack Denny	92.35	101000	May Payroll
7059	COOROG	Roger Cool	92.35	101000	May Payroll
7060	ALLELE	Alistar Electric	368.91	101000	Starter for cat
7061	BENMAR	Benevah Market	4.99	101000	Brake Fluid
7062	CITPLU	City of Plummer	313.55	101000	Crusher electricity 50.82; Water, sewer, electricity, garbage at shop 262.73
7063	CITSER	City Service Valcon	203.89	101000	Gas
7064	DEECRE	Deere Financial	44340.84	101000	Loader Payment
7065	FRONTIER	Frontier	127.12	101000	Phone, Fax, Internet
7066	HOFMAN	Hoffman Manufacturing	274.06	101000	Work on the Mag Distributor
7067	MC	Mastercard	163.88	101000	Ink toner; safety meeting lunch; qb payroll fee; diesel can; starting fluid
7068	PAPMAC	Pape Machinery	22.52	101000	Hose fittings
7069	STJOE	St Joe Oil Co	1534.87	101000	Diesel
7070	WESTRU	Western Truck Center	64.78	101000	Clamp and 4" stainless for 81 Mack
7071	WESSTA	Western States Equipment	874.33	101000	Breaker, boss, and edges for grader; edges for cat
7072	WORHIG	Worley Highway District	1186.11	101000	Maintenance of Williams and Rose Creek Roads
7073	PRIMA	Idaho Chapter of Prima	50.00	101000	Floch's attendance to Spring Risk Management Training
			\$66,023.82		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

Clerk

The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.

Jack E. Denny, Chairman

Eugene Zito, Commissioner

Roger Cool, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
May 20, 2019
4:06 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Zito MOVED that the minutes of the April 15, 2019 Regular Meeting minutes be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

New Business

Clerk's Report

IAHD Regional Meetings are May 29th at 12:30pm. Floch reminded the Commissioners of the meeting.

The Plummer Gateway Highway District, sub-district 1, Commissioner election is tomorrow

Floch will attend the Spring Prima training in Moscow tomorrow.

Supervisor's Report

Mag chloride has been coming in 1 car at a time due to a derailment in Salt Lake City. The last 2 cars should come in tonight.

The crew helped Worley Highway District mag for 5 days.

This summer the crew will chip seal Agte Road and Fairfield Road.

The grant money from LHTAC will be used for private trucking and a fog seal in addition to oil and chips. Permission to add to the scope of the work was granted from Laila Kraal at LHTAC.

BOARD OF COMMISSIONERS REGULAR MEETING

May 20, 2019

Page 2

Willard investigated the continuation of Knotty Pine east of Fairfield Road to see if making it a District road would be feasible. It would take brushing and at least 3 culverts. It would take approximately one week of work and \$1000 of culverts.

Bills presented for Approval*Action Item

Cool MOVED that the bills be approved for payment as presented on the check registers. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 5:05 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

6-17-19
Date

PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
EMERGENCY MEETING

June 4, 2019
7:01 A.M.

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard.

An emergency meeting was warranted because of the need to decide whether to open the entire Knotty Pine Road from Sinkler Road to Dalco Road. There have been many patrons of the District in favor of and against the opening of the road.

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Road Tour

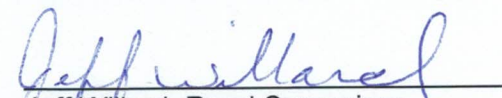
The Commissioners and Road Supervisor Willard toured the roads of the District.

No decisions were made during the road tour.

Adjournment*Action Item

Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 12:15 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Jeff Willard, Road Supervisor

APPROVED BY:



Jack Denny, Chairman

6-17-19
Date

Date: June 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
477	FLODAN	Danae Floch	710.81	101000	May Payroll
478	WILJEF	Jeff Willard	3,226.07	101000	May Payroll
479	RAMKIM	Kim Rambo	3,293.42	101000	May Payroll
480	STOTIM	Tim Stockdale	2,022.77	101000	May Payroll
7074	WILROD	Rodney Willard	1452.73	101000	May Payroll
7075	AFLAC	AFLAC	150.15	101000	Payroll Deductions
7076	EFTPS	Electronic Payment	3,270.70	101000	Federal, Social Security and Medicare Withholding
7077	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7078	PERSI	PERSI	2,941.87	101000	Persi Contribution
7079	STATAX	State Tax Commission	449.00	101000	State Taxes
7080	95TIRE	95 Tire Pros	582.96	101000	Tires for Mack and service truck
7081	ARRCON	Arrow Construction	6442.21	101000	Culverts and bands
7082	BENMAR	Benawah Market	107.98	101000	Extension cord; rope for pull on pump motor
7083	CITPLU	City of Plummer	285.79	101000	Electricity at pit - \$51.37; Electricity, sewer, water, garbage at shop - \$234.42
7084	CITSER	City Service Valcon	278.70	101000	Gas
7085	FRONTIER	Frontier	127.11	101000	Phone, Fax, Internet
7086	MC	MC-First Interstate Bank	125.68	101000	Safety meeting and road tour meals; QB payroll fee; water for shop
7087	NAPA	St. Maries Auto Parts	38.99	101000	Seal kit for 99 Ford
7088	PAPMAC	Pape Machinery	69.16	101000	Hose and hose fittings
7089	RODPAI	Rodda Paint	1557.60	101000	Paint for Fairfield Road
7090	STJOE	St. Joe Oil	2542.65	101000	Diesel
7091	FLODAN	Danae Floch	76.16	101000	Mileage Reimbursement
7092	ZITEUG	Paul Zito	256.68	101000	May Payroll
7093	DENJAC	Jack Denny	184.70	101000	May Payroll
7094	COOROG	Roger Cool	184.70	101000	May Payroll
			\$30,410.59		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

Eugene Zito, Clerk

The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.

Jack E. Denny, Chairman

Eugene Zito, Commissioner

Roger Cool, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
June 17, 2019
4:07 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Zito MOVED that the agenda be accepted as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Zito MOVED that the minutes of the May 20, 2019 Regular Meeting minutes be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Zito MOVED that the minutes of the June 4, 2019 Emergency Meeting minutes be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

New Business

Knotty Pine Road Opening*Action Item

After the road tour, the Commissioners decided to open to the public .28 miles of Knotty Pine from the Fairfield Road southwest to the wide spot in the road as a summertime use only road. The rest of the road will be brushed and may be opened for future use should the need arise. Willard was given instructions to do what needs done to get the road up to District's standards.

Cool MOVED that the section of Knotty Pine Road be opened for public use as a summertime use only road. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Toetley Culvert*Action Item

During the road tour, it was noted that the culvert near the Rails to Trails on Toetly Road is in immediate need of replacement. Discussion was held about options as there are several city lines that run under the culvert; total replacement may not be viable but lining it may be the best solution so as not to disturb the city's lines.

Willard has calls out to various lining representatives.

BOARD OF COMMISSIONERS REGULAR MEETING

June 17, 2019

Page 2

Commissioners Cool & Denny Oath of Office

Jack Denny and Roger Cool swore an Oath of Office as re-elected Commissioners of Plummer-Gateway Highway District. Term is 4 years commencing July 1, 2019.

Reorganization of the Board*Action Item

Cool MOVED that the Board of Commissioners stay organized as it is. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Clerk's Report

Floch presented the early numbers of the budget for comment by the Commissioners and Willard. Discussion was held.

Floch also informed the Commissioners that she was contacted by Mike Duke of Spokane County regarding ownership of a bridge on Idaho Road. She gave them the information that was asked for and asked to be kept in the loop regarding what Duke found.

Supervisor's Report

Willard has rented a cat for the pit. It will arrive next week. It will cost approximately \$5100 per week.

Discussion was held about the Ellis pit and the crusher.

Work has begun on Mundt Road south. Culverts are in place; rocking will begin after the cat is in the pit.

Bills presented for Approval*Action Item

Zito MOVED that the bills be approved for payment as presented on the check registers. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item


Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 5:31 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

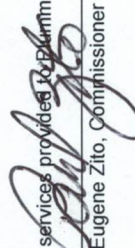


7-15-19
Date

Date: July 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
481	FLODAN	Danae Floch	563.05	101000	June Payroll
482	WILJEF	Jeff Willard	2,915.20	101000	June Payroll
483	RAMKIM	Kim Rambo	2,993.95	101000	June Payroll
484	STOTIM	Tim Stockdale	2,734.24	101000	June Payroll
7095	AFLAC	AFLAC	150.15	101000	Payroll Deductions
7096	EFTPS	Electronic Payment	2,890.22	101000	Federal, Social Security and Medicare Withholding
7097	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7098	PERSI	PERSI	3,037.85	101000	Persi Contribution
7099	STATAX	State Tax Commission	391.00	101000	State Taxes
7100	ALLELE	Alistar Electric	218.86	101000	Batteries for tractor
7101	ARRCON	Arrow Construction	770	101000	Chip seal markers
7102	BENWEE	Benawah Weed Control	1265.82	101000	Weed control on right-of-ways
7103	BENMAR	Benawah Market	26.36	101000	Clevis slip hooks
7104	CITPLU	City of Plummer	265.37	101000	Electricity, water, sewer, garbage at shop 214.55; electricity at pit 50.82
7105	CITSER	City Service Valcon	153.91	101000	Gas
7106	FLETRU	Fleener Trucking & Excavating	400.00	101000	Roller rental for Agte chip seal
7107	FRONTIER	Frontier	130.44	101000	Phone, fax, internet
7108	IDAASP	Idaho Asphalt	11962.17	101000	Chip seal oil for Agte Road
7109	JAEGAR	Jaacks Garage	550.00	101000	Hauling for Agte Road
7110	LAWPRO	Lawson Products	246.39	101000	Drill bit set and nylon ty rap
7111	MC-	Mastercard	527.74	101000	Gift cards for crew Christmas gifts; measuring wheel; meal for chip seal meeting
7112	PANTRU	Panhandle Truck	1,879.51	101000	Work on dump truck
7113	PAPMAC	Pape Machinery	335.76	101000	Hose, hose fitting, fuse, knife guard, bolt, nut
7114	ROADWISE	Roadwise	43926.78	101000	Mag chloride
7115	RODPAI	Rodda Paint	6303.00	101000	Paint for Fairfield Road
7116	STJOE	St Joe	2262.01	101000	Diesel
7117	WESTRU	Western Truck	249.40	101000	Solenoids for dump truck
7118	ZITEUG	Paul Zito	85.19	101000	July Payroll
7119	DENJAC	Jack Denny	92.35	101000	July Payroll
7120	COOROG	Roger Cool	92.35	101000	July Payroll
			\$87,451.07		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

 Clerk
 The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.
 Roger Cool, Commissioner
 Jack E. Denny, Chairman

Plummer-Gateway Highway District monitors attendance to ensure equal opportunity. We appreciate your providing this information. This information will only be used to monitor attendance at public meetings and for affirmative action purposes, as specified by law (CFR 42.21.9).

Name (Please Print)	Address	Property owner in PGHD		Company/Developer Represented	Request to speak		Optional
		Yes	No		Yes	No	
Chad Coles	1026 W. Spokan Broadway		X		X		<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input checked="" type="checkbox"/> White <input type="checkbox"/> Other
Mike Duke	"		X		X		<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input checked="" type="checkbox"/> White <input type="checkbox"/> Other
							<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other
							<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other
							<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other
							<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other
							<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other
							<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other
							<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other
							<input type="checkbox"/> American <input type="checkbox"/> Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
July 15, 2019
4:00 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Also present:

Mike Duke, Spokane County Bridge Program Manager
Chad Coles, Spokane County Engineer

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Zito MOVED that the minutes of the June 17, 2019 Regular Meeting minutes be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

Knotty Pine Road Opening*Action Item

Floch and Willard are composing a letter to adjacent property owners. Most of the road, approximately .5 miles will be brushed and .28 will be rocked. Discussion was held.

Toetley Culvert*Action Item

Willard has been contacting different companies to line the culvert. Only one has contacted us and has put us in touch with another company that they contract with nearby.

As an alternative, Willard will contact the Tribe's road maintenance department to see if they are able to help replace the culvert.

New Business

Spokane County-Mike Duke*Action Item

Discussion was held about an agreement between the 2 entities. They would like to have a Maintenance Agreement between the 2 entities drawn up regarding the maintenance that is already being done.

They also asked if the District had any funding sources to help with the cost of the bridge replacement. No commitment was made.

Audit Engagement Letter*Action Item

Cool MOVED the District accept the audit engagement letter as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Denny signed the engagement letter.

Clerk's Report

Floch presented the tentative budget for comment by the Commissioners and Willard. Discussion was held.

Ms Hatfield from Hawley, Troxell, Ennis & Hawley contacted Floch regarding the Miller property. The following was her email to Floch:

"I had a very good conversation with attorney Eyman regarding our letter sent this morning regarding the Berg property. She advised that the county's Repository is not accurate in stating the probate is closed. In any event, her client, Mr. Lever, is still interested in gifting the property to the District. However, Ms. Eyman is still in the process of working with the IRS and its creditor's claim against the estate. She wants to guarantee the claim is resolved prior to the gifting to not only protect her client, but the District. We agreed to touch base at the end of July to see where everything stands. She advised that she will also direct her client to get updated information for the District regarding monies owed to the City of Plummer and taxes owed to Benewah County, pursuant to his past conditions. I will set a calendar reminder to reach out to Ms. Eyman and will let you know how everything is proceeding.

All in all she said everything is still a go with the gifting of the property. If you have any questions, please do not hesitate to contact our office."

LHTAC approached Floch and ask that she accept an appointment as Secretary of the BTPT.

ITD Board will be in Benewah County on August 21st.

Supervisor's Report

Chip seal on the Fairfield Road will start in the beginning of August. It will be chip sealed and fog coated.

A complete build-up of Mundt Road is done. Fabric, base rock, and crushed.

The cat for the pit will be coming Monday. Crusher repairs have been made and it should be up and running next week.

Agte Road was chip sealed.

Kidder Lane and Toetley will be worked on this fall to accommodate new traffic.

Bills presented for Approval*Action Item

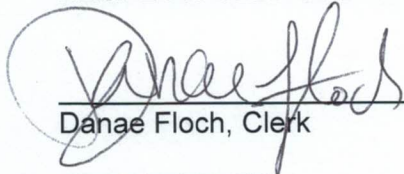
Cool MOVED that the bills be approved for payment as presented on the check registers. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

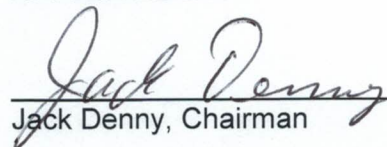
Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 5:47 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

8-19-19
Date

Date: August 2019

PLUMMER GATEWAY HIGHWAY DISTRICT

CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
485	FLODAN	Danae Floch	692.33	101000	July Payroll
486	WILJEF	Jeff Willard	3,366.99	101000	July Payroll
487	RAMKIM	Kim Rambo	3,432.70	101000	July Payroll
488	STOTIM	Tim Stockdale	3,152.36	101000	July Payroll
7121	WILROD	Rodney Willard	450.72	101000	July Payroll
7122	AFLAC	AFLAC	150.00	101000	Payroll Deductions
7123	EFTPS	Electronic Payment	3,349.74	101000	Federal, Social Security and Medicare Withholding
7124	NCPEPS	NCPEPS	32.00	101000	Life Insurance Premiums
7125	PERSI	PERSI	3,731.33	101000	Persi Contribution
7126	STATAX	State Tax Commission	470.00	101000	State Taxes
7127	PERSI	PERSI	19.10	101000	Persi Contribution
7128	ZITEUG	Paul Zito	85.19	101000	August Payroll
7129	DENJAC	Jack Denny	92.35	101000	August Payroll
7130	COOROG	Roger Cool	92.35	101000	August Payroll
7131	ALAEXC	Alamo Excavating, Inc	4500.00	101000	Fairfield Road Chip Seal Grant-Trucking
7132	ARRCON	Arrow Construction Supply, Inc	385.00	101000	Chip Seal Markers
7133	CITPLU	City of Plummer	750.98	101000	Pit electricity - 553.78. Water, sewer, electricity, garbage at shop - 197.20
7134	CITSER	City Service Valcon	339.92	101000	Gas
7135	DITUNL	Ditches Unlimited, Inc	2,350.00	101000	Fairfield Road Chip Seal Grant-Trucking - \$1650. Agte Road \$700
7136	FLODAN	Danae Floch	63.84	101000	Mileage to St. Maries BTPT & Lakes Highway District Clerk's Meeting
7137	FRONTIER	Frontier	130.51	101000	Phone, Fax, and Internet
7138	HARROC	Hardrock, Inc	22,852.00	101000	Fairfield Road Chip Seal Grant-Trucking - \$1700
7139	HAWTRO	Hawley Troxell	283.50	101000	Follow up on Lia Berg Duplex
7140	IDAASP	Idaho Asphalt	68395.35	101000	Fairfield Road Chip Seal Grant Oil and Fog Seal
7141	JAEGAR	Jaegars Garage	1550.00	101000	Fairfield Road Chip Seal Grant-Trucking
7142	JOHBTRA	Johnny B Transport	5477.44	101000	Fairfield Road Chip Seal Oil Transport \$4751.05. Agte Chip Seal Oil Transport \$726.39
7143	MC	Mastercard-First Interstate Bank	117.85	101000	Safety meeting, hose for crusher, soap, tape; stamps
7144	MODMAC	Modern Machinery	164.92	101000	Crusher parts
7145	ODBCOM	ODB Company	583.00	101000	Broom Bristles
7146	PAPMAC	Pape Machinery	11078.78	101000	Cat rental, sickle sections
7147	PERTRA	Perfection Traffic Control	1636.38	101000	Traffic Control Services
7148	ROCAUT	Rockford Auto	92.44	101000	Belt
7149	STJOE	St Joe Oil Co	7092.32	101000	Diesel; Exhaust fluid
7150	TROLEO	Leon Troyer	300.00	101000	Approach permit refund
			\$147,261.39		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

Jack E. Denny, Clerk

The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.

Jack E. Denny, Chairman

Roger Cool, Commissioner

Eugene Zito, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
August 19, 2019
4:10 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Zito MOVED that the agenda be accepted as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Cool MOVED that the minutes of the July 15, 2019 Regular Meeting minutes be approved as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

Knotty Pine Road Opening*Action Item

The crew has been working on Knotty Pine. Banks were sloped and culverts placed last week. Rock will be added end of this week/next week.

Toetley Culvert*Action Item

The liner was approximately \$25000 so the District will be replacing the culvert with another culvert. Willard is talking with the Tribe about replacing the culvert on Toetley.

New Business

Budget Hearing FY 2020*Action Item

The hearing was opened at 4:15pm

ANTICIPATED REVENUE:

Maintenance & Operation Levy	\$	106,366
Property Tax Replacement	\$	4,704
Tort	\$	6,178
Highway Users Revenue	\$	307,000
Forest Reserve Fund	\$	-
State Sales Tax	\$	6,554
Interest Income	\$	6,354

BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2019

Page 2

Sale of Surplus Equipment	\$	5,000	
Permit Fees	\$	500	
Miscellaneous Revenue	\$	10,910	
TOTAL ANTICIPATED REVEUE			\$ 453,566
Antic. 10/1/18 Carry Fwd: Undedicated			\$ 129,145
REVENUE TO BE EXPENDED 2018-2019			<u>\$ 582,711</u>
<u>ANTICIPATED EXPENDITURES:</u>			
Labor Expense	\$	231,100	
Administration	\$	34,850	
Commissioner's Compensation	\$	8,000	
Operating Expense	\$	111,033	
Road Maintenance	\$	55,000	
Road Construction	\$	68,000	
Asset Acquisitions	\$	58,550	
Tort	\$	6,178	
Contingency Expense	\$	10,000	
TOTAL ANTICIPATED EXPENDITURES			<u>\$ 582,711</u>
REVENUE REQUIRED			

No audience was in attendance to comment on the proposed budget and no written comments were received as well.

Zito MOVED that the Proposed Budget for Fiscal Year 2020 be approved as presented. Cool SECONDED the motion. Clerk Floch called the roll with Commissioners voting as follows: Commissioner Cool: aye; Chairman Denny: aye; Commissioner Zito: aye. The motion PASSED UNANIMOUSLY.

Denny closed the hearing at 4:23pm.

Approval of L-2*Action Item

The L-2 was presented to the Commissioners.

Chairman Denny signed the L-2 as chairman.

LHRIP Documentation Summary

Floch presented the LHRIP Project Documentation Summary to the Commissioners for the LHRIP Fairfield Road Chip Seal Grant.

The Commissioners commended Willard and his crew on a job well done on Fairfield Road.

Chairman Denny signed the Project Documentation Summary as chairman.

Clerk's Report

Floch asked the Commissioners who would be attending the Convention. Floch will make hotel arrangements. The Commissioners will make travel arrangements for themselves, whether flying or driving.

Floch attended the IAHD Clerks Meeting in Hayden and gained valuable information.

BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2019

Page 3

Supervisor's Report

Chip seal and fog seal on Fairfield Road is complete. Paint will be completed in the next couple of weeks.

Approximately 7000 yards of pit run was moved and pushed out at the pit with the cat rental and pushed about 40 feet of overburden. It should hold the District in rock to crush for a couple of years, but it will need shot soon.

Sam Ragan approached Willard regarding approaches along Parkside Road. He asked if he could get a deal on approaches if he purchased several for an RV Park. The Commissioners said he needed to follow policy and pay \$400 per approach, with \$300 to be refunded once it meets District specifications.

The crew will work on building up Toetley this fall.

Bills presented for Approval*Action Item

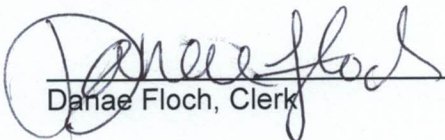
Cool MOVED that the bills be approved for payment as presented on the check registers. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

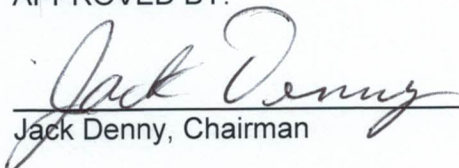
Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 5:05 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

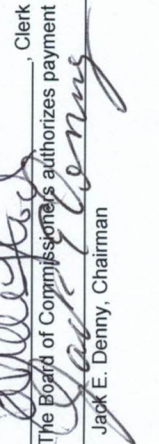
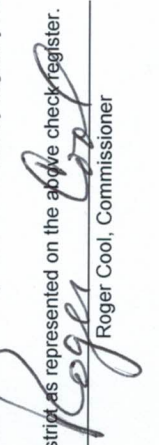
9-16-19
Date

Date: September 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct.	Goods/Services Paid For
489	FLODAN	Danae Floch	692.34	101000	August Payroll
490	WILJEF	Jeff Willard	3,058.96	101000	August Payroll
491	RAMKIM	Kim Rambo	3,134.87	101000	August Payroll
492	STOTIM	Tim Stockdale	2,807.79	101000	August Payroll
7151	AFLAC	AFLAC	150.15	101000	Payroll Deductions
7152	EFTPS	Electronic Payment	3,004.26	101000	Federal, Social Security and Medicare Withholding
7153	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7154	PERSI	PERSI	3,389.79	101000	Persi Contribution
7155	STATAX	State Tax Commission	412.00	101000	State Taxes
7156	95TIRE	95 Tire Pros	1,156.16	101000	Dump truck tires
7157	ARRCON	Arrow Construction	2,166.25	101000	Culverts for Knotty Pine SE
7158	BREELE	Brent's Electric	316.00	101000	Work on crusher
7159	CITPLU	City of Plummer	840.88	101000	Pit electricity: 632.54. Shop water, electricity, sewer, garbage 208.34
7160	CITSER	City Service Valcon	135.42	101000	Gas
7161	FRONTIER	Frontier	130.63	101000	Phone, Fax, Internet
7162	HAWTRO	Hawley, Troxell, Ennis & Hawley, LLP	59.00	101000	Consultation on budget publication & follow-up on Lia Berg Duplex gifting
7163	ICRMP	ICRMP	6178.00	101000	2020 Liability Insurance
7164	MC-FIB	Mastercard	3014.54	101000	Convention flights and hotel rooms; shop supplies; QB employee usage fee
7165	MINVAL	Minaloosa Valley Service	180.00	101000	Work on 99 Ford pick up and D7
7166	PANTRU	Panhandle Truck & Equipment Repair	572.40	101000	Work on Mack
7167	STELAM	Steve Lam Inc	1675.00	101000	Trucking on Fairfield Road
7168	STMGAZ	St. Maries Gazette	70.84	101000	Budget Hearing Notice
7169	WESTRU	Western Truck Center	327.60	101000	Ford dump truck parts
7170	ZITEUG	Paul Zito	85.19	101000	September Payroll
7171	DENJAC	Jack Denny	92.35	101000	September Payroll
7172	COOROG	Roger Cool	92.35	101000	September Payroll
7173	MC-FIB	Mastercard	748.51	101000	2019 Convention Lodging
			\$34,523.28		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

 Clerk
 The Board of Commissioners authorizes payment for the goods and services provided by Plummer-Gateway Highway District as represented on the above check register.
 Roger Cool, Commissioner

Eugene Zito, Commissioner

Jack E. Denny, Chairman

PLUMMER-GATEWAY HIGHWAY DISTRICT
RESOLUTION 2020-01

COMPENSATION OF COMMISSIONERS

WHEREAS, Idaho Code 40-1314, Compensation of highway district commissioners, officers, agents and employees, requires the board of highway district commissioners of each highway district to fix the annual salaries of the commissioners commencing on October 1 and for the next ensuing year, and

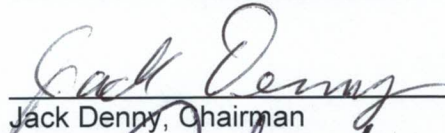
WHEREAS, Idaho Code 40-1314, became effective July 1, 2002,

NOW THEREFORE BE IT RESOLVED, that beginning October 1, 2019 and for the 2019-20 fiscal year, the Plummer-Gateway Highway Board of Commissioners shall be compensated as follows: A salary of one-hundred dollars (\$100.00) shall be paid for each day, or part of a day, spent in the actual performance of duties.

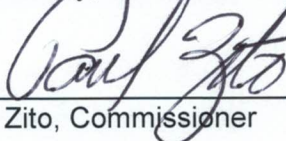
Actual expenses shall be paid in addition to their compensation, upon the presentation of itemized vouchers, signed by the commissioners.

RESOLVED this 16th day of September, 2019.

**PLUMMER GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS**



Jack Denny, Chairman



Paul Zito, Commissioner



Roger Cool, Commissioner

ATTEST:



Danae Floch, Clerk

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
September 16, 2019
4:06 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Also present: Phil Lampert, Benewah County Commissioner

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes*Action Item

Zito MOVED that the minutes of the August 16, 2019 Regular Meeting minutes be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Lampert attended the meeting to ask if the Commissioners had any comments regarding Benewah County- good, bad or indifferent. Discussion was held regarding the rock crushing in the Benewah Valley.

Old Business

Toetley Culvert*Action Item

Willard has been contacting various tribal officials regarding the creek. They have been very supportive.

He's also been in contact with Accelerated Construction to do the digging on the culvert; there is a high-pressure sewer line under the culvert and the District does not have the capability to fix it should it be hit during digging. The District would supply all the materials. Toetley will be closed for the day-no detour will be made.

New Business

Budget Hearing FY 2020*Action Item

Floch explained to the Commissioners that another hearing was necessary because the Gazette Record forgot to publish the legal notice in the paper in August, making the August hearing void.

The hearing was opened at 4:30pm

BOARD OF COMMISSIONERS REGULAR MEETING

September 16, 2019

Page 2

ANTICIPATED REVENUE:

Maintenance & Operation Levy	\$	106,366	
Property Tax Replacement	\$	4,704	
Tort	\$	6,178	
Highway Users Revenue	\$	307,000	
Forest Reserve Fund	\$	-	
State Sales Tax	\$	6,554	
Interest Income	\$	6,354	
Sale of Surplus Equipment	\$	5,000	
Permit Fees	\$	500	
Miscellaneous Revenue	\$	10,910	
TOTAL ANTICIPATED REVEUE			\$ 453,566
Antic. 10/1/18 Carry Fwd: Undedicated			\$ 129,145
REVENUE TO BE EXPENDED 2018-2019			<u>\$ 582,711</u>

ANTICIPATED EXPENDITURES:

Labor Expense	\$	231,100	
Administration	\$	34,850	
Commissioner's Compensation	\$	8,000	
Operating Expense	\$	111,033	
Road Maintenance	\$	55,000	
Road Construction	\$	68,000	
Asset Acquisitions	\$	58,550	
Tort	\$	6,178	
Contingency Expense	\$	10,000	
TOTAL ANTICIPATED EXPENDITURES			<u>\$ 582,711</u>
REVENUE REQUIRED			

No audience was in attendance to comment on the proposed budget and no written comments were received as well.

Cool MOVED that the Proposed Budget for Fiscal Year 2020 be approved as presented. Zito SECONDED the motion. Clerk Floch called the roll with Commissioners voting as follows: Commissioner Cool: aye; Chairman Denny: aye; Commissioner Zito: aye. The motion PASSED UNANIMOUSLY.

Denny closed the hearing at 4:31pm.

Resolution 2020-01-Commissioner's Wage Scale*Action Item

Resolution 2020-01 was presented to the Commissioners for approval. The wage scale was set at \$100.00 for each day or part of the day.

Zito MOVED that Resolution 2020-01 be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Cool MOVED that Resolution 2020-01 be approved as written. Zito SECONDED the motion. Clerk Floch called the roll with Commissioners voting as follows: Commissioner Cool: aye; Chairman Denny: aye; Commissioner Zito: aye. The motion PASSED UNANIMOUSLY.

Wage Increase*Action Item

Wage increases were presented to the Commissioners for review.

Zito MOVED that the wages be approved as written be approved as written. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Clerk's Report

LHTAC counters were put out today by Floch & Willard.

Supervisor's Report

Knotty Pine SE and Mundt Road are done.

Toetley Road is about ½ done from the north. The crew has been hauling on it for the last 2 weeks.

Crew has been hauling for Worley Highway District.

Floch found a dump truck at Yarbrow Auction from the Chelan County PUD. Willard would like to go to Wenatchee to look at it. Discussion was held. The Commissioners told Willard to go look at the pickup.

Cool MOVED that Willard could bid up to \$28,000 on the dump truck, at his discretion. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Willard gave the Commissioners the Tribe's plan for Lovell Valley Road. Discussion was held. Floch suggested that the District apply for funds through LHTAC to help with the cost of the Lovell Valley Road project. The Commissioners encouraged Floch to apply for whatever funds she could.

Bills presented for Approval*Action Item

Zito MOVED that the bills be approved for payment as presented on the check registers. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 5:31 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



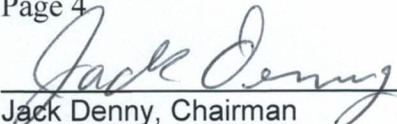
Danae Floch, Clerk

APPROVED BY:

BOARD OF COMMISSIONERS REGULAR MEETING

September 16, 2019

Page 4



Jack Denny, Chairman

10-21-19
Date

Date: October 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
489	FLODAN	Danae Floch	729.28	101000	September Payroll
490	WILJEF	Jeff Willard	3,058.96	101000	September Payroll
491	RAMKIM	Kim Rambo	3,134.87	101000	September Payroll
492	STOTIM	Tim Stockdale	2,807.78	101000	September Payroll
7174	VOID	VOID			
7175	EFTPS	Electronic Payment	3,010.40	101000	Federal, Social Security and Medicare Withholding
7176	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7177	PERSI	PERSI	3,389.79	101000	Persi Contribution
7178	STATAX	State Tax Commission	412.00	101000	State Taxes
7179	STOTIM	Tim Stockdale	49.92	101000	Reimbursement for withheld AFLAC
7180	AFLAC	AFLAC	100.23	101000	Payroll Deductions
7181	95TIRE	95 Tire Pros	945.96	101000	Tires for dump truck
7182	ARRCON	Arrow Construction	12217.73	101000	Culvert for Toetly Road
7183	BENAUT	Benevah Auto	16.08	101000	Windshield Wipers
7184	CITPLU	City of Plummer	809.47	101000	Pit electricity 584.99; shop electricity, garbage, sewer, water
7185	CITSER	City Service Valcon	218.69	101000	Gas
7186	EDKA	Ed-Ka Manufacturing	402.00	101000	Chains for sander
7187	FRONTIER	Frontier	131.81	101000	Phone, fax, internet
7188	IAHD	Idaho Assoc of Highway Districts	2,390.00	101000	Convention fees
7189	MC-FIB	Mastercard	171.67	101000	Shop paper towels, water, soap. Travel expense for Willard to Chelan County
7190	PRIMA	Idaho Chapter of Prima	50.00	101000	Floch's attendance fee
7191	STJOE	St. Joe Oil	121.34	101000	Smurf grease.
7192	ZITEUG	Eugene Zito	85.19	101000	October Payroll
7193	DENJAC	Jack Denny	92.35	101000	October Payroll
7194	COOROG	Roger Cool	92.35	101000	October Payroll
			\$34,469.87		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

Jack E. Denny, Clerk
 The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.
Eugene Zito
 Eugene Zito, Commissioner

Roger Cool
 Roger Cool, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
October 21, 2019
4:09 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes

Cool MOVED that the minutes of the September 16, 2019 Regular Meeting minutes be approved as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

Toetly Culvert*Action Item

The culvert will be replaced tomorrow. The road will be shut down; all appropriate parties have been notified. The tribe is on board and has been very supportive. Accelerated Construction will be on hand in case something should happen to the sewer line underneath.

New Business

Clerk's Report

Floch will be attending Prima training in Moscow Wednesday.

Richter, the pre-auditor will be here Nov 4th. The audit is scheduled with Scott Hoover for November 25th.

Convention travel plans were discussed. Floch, Willard, Cool, and spouses will be flying. Denny's will be driving and Zito was unsure. Hotel reservations were made for Tuesday evening through Friday evening. An agenda will be emailed to Commissioners when it is published.

Supervisor's Report

Traffic counters have been out and are counts are complete. The District borrowed radar counters for LHTAC.

The crew has been readying for winter.


Commissioners Comments

Commissioner Cool asked Floch and Willard to investigate the right-of-way near Kurt Morris' property that is Old Hwy 5. The District needs to find out exactly who owns the right-of-way.

Adjournment*Action Item

Zito MOVED to adjourn the meeting. Cool SECONDED the motion. The meeting was adjourned at 5:55pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

11-18-19
Date

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
SPECIAL MEETING
November 1, 2019
9:35 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Public Comments

New Business

Executive Session 74-206(c)

No executive session was entered into.

Lia Berg Duplex Acquisition*Action Item

The cost of acquisition is approximately \$2500.00-back taxes with Benewah County at \$1400 with the City of Plummer.

Costs from Willard:

- Move power
- New fencing
- Man power of demo and rocking the parking area
- Out on a Limb to remove the trees – approx. \$700

The agreement from Coyle & Wytychak Elder Law was presented to the Commissioners.

Cool MOVED that Donation Agreement be accepted as presented with the contingency that the property is zoned as Commercial. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Hwy 5 Right-of-Way Deed*Action Item

Discussion was held regarding right-of-way off Highway 5.

The item was tabled until further information could be found.

Commissioners Comments

BOARD OF COMMISSIONERS REGULAR MEETING

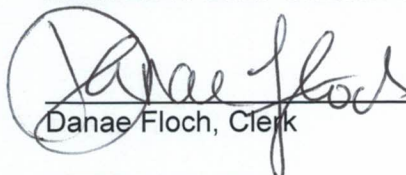
November 1, 2019

Page 2

Adjournment*Action Item

Zito MOVED to adjourn the meeting. Cool SECONDED the motion. The meeting was adjourned at 10:09 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

11-18-19
Date

Date: November 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
497	FLODAN	Danae Floch	752.55	101000	October Payroll
498	WILJEF	Jeff Willard	3,410.54	101000	October Payroll
499	RAMKIM	Kim Rambo	3,517.53	101000	October Payroll
500	STOTIM	Tim Stockdale	3,211.62	101000	October Payroll
7195	AFLAC	AFLAC	232.44	101000	Payroll deductions
7196	EFTPS	Electronic Payment	3,424.62	101000	Federal, Social Security and Medicare Withholding
7197	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7198	PERSI	PERSI	3,853.54	101000	Persi Contribution
7199	STATAX	State Tax Commission	487.00	101000	State Taxes
7200	95TIRE	95 Tire Pros	1,165.17	101000	Tires for truck
7201	ACCCON	Accelerated Construction	1,505.00	102000	Work on Tooley Road culvert
7202	BENAUT	Benewah Auto	29.68	101000	Carb clean, bulbs
7203	CITPLU	City of Plummer	863.30	101000	Electricity at pit \$644. 69. Shop electricity, garbage, sewer, water
7204	CITSER	City Service Valcon	306.84	101000	Gas
7205	ED-KA	Ed-Ka Manufacturing	546.57	101000	Hydraulic cylinder work on loader
7206	FRONTIER	Frontier	131.89	101000	Phone, fax, internet
7207	HAWTRO	Hawley Troxell Ennis & Hawley LLP	337.50	101000	Professional service regarding Lia Berg estate
7208	MC-FIB	Mastercard	1105.74	101000	Toner for printer, QB renewal, lunch for Worley Highway District, Microsoft renewal
7209	MHLSYS	MHL Systems	2667.00	101000	Plow bits
7210	NAPA	St. Maries Auto Parts	253.27	101000	Air filter; wiper blades; oil
7211	PANTRU	Panhandle Truck & Equipment Repair	656.16	101000	Repair on snow plow truck
7212	PAPMAC	Pape Machinery	259.19	101000	Relays
7213	STIELE	Stillwater Electric	1616.20	101000	Electric heaters in shop
7214	STJOE	St. Joe Oil Company, Inc	6167.78	101000	Smurf grease and diesel
7215	WESPET	Western Truck Center	405.94	101000	Parts for snow plow truck
7216	ZITEUG	Eugene Zito	170.38	101000	November Payroll
7217	DENJAC	Jack Denny	184.70	101000	November Payroll
7218	COOROG	Roger Cool	184.70	101000	November Payroll
7219	FLODAN	Danae Floch	134.40	101000	Mileage Reimbursement for PRIMA training, BTPT, bank, and CDA for convention gifts
7220	MHLSYS	MHL Systems	0.60	101000	Plow bits
			\$37,613.85		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

Eugene Zito, Clerk

The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.

Jack E. Denny
Jack E. Denny, Chairman

Eugene Zito
Eugene Zito, Commissioner

Roger Cool
Roger Cool, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
November 18, 2019
4:04 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Approval of Agenda*Action Item

Zito MOVED that the agenda be accepted as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes

Cool MOVED that the minutes of the October 21, 2019 Regular Meeting minutes be approved as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Cool MOVED that the minutes of the November 1, 2019 Special Meeting minutes be approved as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

New Business

Meeting Times for 2020 year*Action Item

Floch suggested meeting times be changed to 9am during the winter hours.

Zito MOVED that the meetings for November through April be at 9am. May through October will be at 4pm. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

LHRIP Grant

Several options for LHRIP grant:

- Construction - Widening Coon Creek
- Sign- Lovell Valley to update retro reflectivity for the CDA Tribe. Floch has not heard from the Tribe.

Commissioners asked Floch to begin writing a grant for a construction grant to widen Coon Creek.

LHSIP Grant

This would require 7.34% match. Commissioners decided against this because there is no budget for it.

BOARD OF COMMISSIONERS REGULAR MEETING

November 18, 2019

Page 2

Clerk's Report

The GIS map from ITD was received today. Discussion was held about road ownership and classification.

Lia Berg property Donation Agreement was signed by Denny following the meeting November 1. It was emailed to the attorney.

Details for the convention were reviewed.

Supervisor's Report

Crushing at the pit. Jawed about 3000 yards.

Getting ready for the snow.

Cool asked if there was any part time temporary work that needed covered this winter. Jeff said Rod Willard was willing to help if the need arose.

Bills Presented for Approval*Action Item

Zito MOVED to accept the bills as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

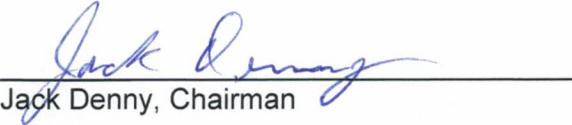
Zito MOVED to adjourn the meeting. Cool SECONDED the motion. The meeting was adjourned at 5:00 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

12-14-19
Date

Date: December 2019

PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
501	FLODAN	Danae Floch	1,143.09	101000	November Payroll
502	WILJEF	Jeff Willard	2,932.95	101000	November Payroll
503	RAMKIM	Kim Rambo	3,057.41	101000	November Payroll
504	STOTIM	Tim Stockdale	2,679.17	101000	November Payroll
7221	AFLAC	AFLAC	232.44	101000	Payroll deductions
7222	EFTPS	Electronic Payment	3,079.58	101000	Federal, Social Security and Medicare Withholding
7223	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7224	PERSI	PERSI	3,315.38	101000	Persi Contribution
7225	STATAX	State Tax Commission	398.00	101000	State Taxes
7226	VOID				VOIDED for Bennett Lumber Company Direct Deposit Form
7227	ALLELE	Allstar Electric of Washington, Inc	433.95	101000	Starter for excavator
7228	BENMAR	Benawah Market	7.74	101000	Fittings for loader plow
7229	CITPLU	City of Plummer	627.11	101000	Electricity at pit 370.08; Electricity, water, garbage, sewer at shop
7230	CITSER	City Service Valcon	183.78	101000	Gas
7231	COOROG	Roger Cool	344.22	101000	Convention travel expenses
7232	VOID				VOID
7233	DENJAC	Jack Denny	387.52	101000	Convention travel expenses
7234	FIRAME	First American Title Company	493.00	101000	Schedule A Policy for Lia Berg Duplex
7235	FLODAN	Danae Floch	20.16	101000	Mileage reimbursement to St. Maries
7236	FRONTIER	Frontier	132.02	101000	Phone, fax, internet
7237	HAWTRO	Hawley Troxell Ennis & Hawley, LLP	868.50	101000	Gift of property
7238	HOFMAN	Hoffman Manufacturing	1885.00	101000	Work on mag tank
7239	IDAHORIG	Idaho Rigging	554.77	101000	Snow chain
7240	LAWPRO	Lawson Products	447.93	101000	Brake fitting assembly, hex screws and nuts
7241	MC-FIB	Mastercard	576.64	101000	Convention expenses
7242	NAPA	St. Maries Auto Parts	321.61	101000	Oil and fuel filters; LED lights
7243	OXARC	Oxarc	240.10	101000	Fire extinguishers service call
7244	PANTRC	Panhandle Truck & Equipment Repair	4039.64	101000	Labor on excavator; Parts and labor on 1992 Mack dump truck
7245	MARRIC	Mary Richter	522.50	101000	Pre-audit professional services
7246	STJOE	St Joe Oil Company	2237.53	101000	Winterized diesel
7247	ZITEUG	Eugene Zito	281.80	101000	Convention travel expenses
7248	COPMIK	Mike Copeland	300.00	101000	Refund on approach #136-Agency Road
7249	ZITEUG	Eugene Zito	85.19	101000	December payroll
7250	DENJAC	Jack Denny	92.35	101000	December payroll
7251	COOROG	Roger Cool	92.35	101000	December payroll
			\$32,045.43		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

Jack E. Denny, Clerk
 The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.
Eugene Zito, Eugene Zito, Commissioner
Roger Cool, Roger Cool, Commissioner

**PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
December 16, 2019
4:00 P.M.**

MINUTES

Chairman Jack Denny called the meeting to order with Commissioners Roger Cool and Paul Zito present. Also present were Road Supervisor Jeff Willard and Clerk Danae Floch.

Also present:

Mike Duke, Spokane County
Chad Coles, Spokane County

Approval of Agenda*Action Item

Zito MOVED that the agenda be accepted as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Cool and Zito indicated no conflict.

Approval of Minutes

Cool MOVED that the minutes of the November 18, 2019 Regular Meeting minutes be approved as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

Old Hwy 5 Right of Way*Action Item

Floch presented maps and information to the Commissioners. Floch emailed Will Thoman at ITD to find ownership of the Old Hwy 5 section. Discussion was held.

New Business

Spokane County RE: Idaho Road Bridge*Action Item

Duke had geotech work done-basalt is about 70 feet down. The fix is to drive new pilings near the old ones. A 42x24 pre-fab steel bridge will be \$60,000.00 but the total cost will be approximately 350K. Coles was able to get from 350K designated from the Spokane County Commissioners. Their Commissioners asked Cole to ask the District Commissioners if there was any type of in-kind trade the District could do. Discussion was held.

It was suggested the Highway District perform the following:

- remove old bridge
- build up the section from Fairfield Road to the bridge
- ditching
- pit run/jaw for build up behind the abutments

BOARD OF COMMISSIONERS REGULAR MEETING

November 18, 2019

Page 2

Duke and Coles will approach their board regarding the in-kind the District is able to do and then get back to Floch regarding an agreement.

Duke and Cole left the meeting at 4:34pm.

Lia Berg Gifting*Action Item

Closing of the Lia Berg property is scheduled for December 20, 2019.

Cool MOVED that Floch be authorized to sign paperwork on behalf of the Plummer Gateway Highway District regarding the Lia Berg property. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

The bill to pay First American Title Company is included in this month's bills.

The Commissioners should see a bill for a demolition permit from the City in January

Employee Christmas Gifts*Action Item

Floch asked the Commissioner is gifts should be given this year. She suggested gift cards like previous years.

Zito MOVED that the employees each be given their coats. If the coats are not done by Friday, Floch was instruction to give the crew \$100 gift cards. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Annual Road & Street Report*Action Item

Floch presented the Commissioners with the Annual Road and Street Report to be signed before submission to the state.

Cool MOVED that the 2019 Annual Road and Street Report be submitted as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Clerk's Report

Floch presented the Commissioners with her LHRIP grant.

The District has been served 2 torts from Frontier. Both were submitted to ICRMP; ICRMP is taking care of the situation.

Supervisor's Report

Crew has been logging the pit and plowing snow.

Bills Presented for Approval*Action Item


Zito MOVED to accept the bills as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

Zito MOVED to adjourn the meeting. Cool SECONDED the motion. The meeting was adjourned at 5:55 pm. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



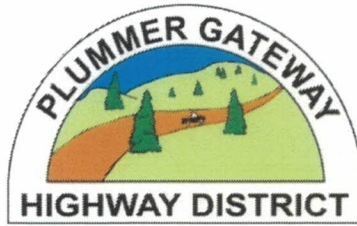
Danae Floch, Clerk

APPROVED BY:



Jack Denny, Chairman

1-20-2020
Date



SNOW REMOVAL POLICY

WHEREAS, it is the general policy of the Plummer Gateway Highway District to maintain the roads in the Plummer Gateway Highway District system in as safe a condition as possible during winter months, depending upon available budget, manpower, and equipment; and

WHEREAS, the adequacy of this policy is also dependent upon variables not within the control of the Plummer Gateway Highway District, such as weather conditions and the capabilities of the traveling public, who must prepare for winter driving through prudent operating practices, use of winter tires and/or chains, and adequate vehicle maintenance; and

WHEREAS, this Resolution is intended to set general policy, not to forbid exercise of judgment by Commissioners, Supervisors, Foremen, or Operators,

NOW THEREFORE, be it resolved by the Board of Commissioners of the Plummer Gateway Highway District, Benewah County, Idaho as follows:

That the first priority of the Plummer Gateway Highway District is the removal of snow that is a minimum of 0-2 inches in depth on 1st priority routes (2 inches after regular working hours or 4 inches on recognized holidays), 2nd priority routes will be done after 1st priority routes. 3rd priority routes will be done during normal working hours or after 4 inches of snow has fallen and 1st and 2nd priority routes have been plowed and sanded as needed as determined by the Road Supervisor. Plowing and sanding operations between the hours of 5:00pm and 7:00am will only be done on an emergency basis.

1st priority – Major and Minor collector routes, major intersections

2nd priority – Local collector routes, steep grades, sharp curves, minor intersections with significant traffic volumes and school bus routes.

3rd priority – Rural routes with lighter traffic, minor curves and minor intersections

That snow removal operations will generally begin after a snowstorm has subsided or 2 inches has accumulated, with snow to be plowed from roadways to provide two-way traffic as soon as practical. Additional widening and clearing of roadway shoulders and intersections may be

performed after the initial snow removal operations have been completed and the snow removal crews have allotted time remaining as determined by supervisors and foremen; and that Plummer Gateway Highway District has a set policy for time worked by employees at a maximum of twelve (12) hours, with an absolute maximum time of sixteen (16) hours in emergency situations. This policy is set for the safety of the employees and the traveling public; and

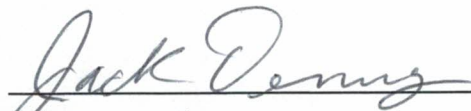
That Plummer Gateway Highway District shall place primary efforts on clearing travel ways and will not be responsible for the berms of snow left in driveways or mailboxes due to the plowing actions of snow removal equipment; and

The Plummer Gateway Highway District shall not plow or sand on private property, except for emergencies requested by the Benewah County Sheriff's Office and determined by the Board of Commissioners of the Road Supervisor to not endanger the District employees or jeopardize the District equipment to make it unavailable for District use in maintenance of the public roadways; and

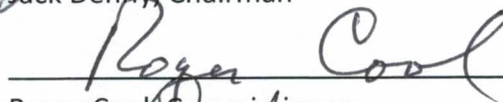
That sanding treatment will not be performed until the roadway has been plowed. Use of sand treatments will be limited to steep roadway grades, at intersections, on sharp curves with significant traffic levels and in other areas determined by the District to be hazardous. Sanding operations will not generally be performed while a snowstorm is in progress. The sanding operations performed by the District are only an aid to the traveling public and do not return the road to normal conditions; and

That Plummer Gateway Highway District reserves the right to make changes in priorities and levels of service upon available budget resources as well as weather and road conditions.

ADOPTED this 20th day of January 2020.



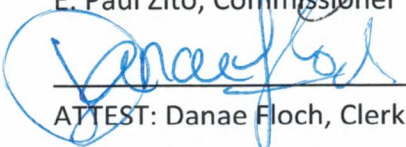
Jack Denny, Chairman



Roger Cool, Commissioner



E. Paul Zito, Commissioner



ATTEST: Danae Floch, Clerk

Date: January 2020

**PLUMMER GATEWAY HIGHWAY DISTRICT
CHECK REGISTER**

Ch No	Vendor No.	Joint Payee Name	Amount	Cash Acct	Goods/Services Paid For
505	FLODAN	Danae Floch	752.55	101000	December payroll
506	WILJEF	Jeff Willard	3,188.33	101000	December payroll
507	RAMKIM	Kim Rambo	3,302.27	101000	December payroll
508	STOTIM	Tim Stockdale	2,963.15	101000	December payroll
7252	AFLAC	AFLAC	232.44	101000	Payroll deductions
7253	EFTPS	Electronic Payment	3,197.10	101000	Federal, Social Security and Medicare Withholding
7254	NCPERS	NCPERS	32.00	101000	Life Insurance Premiums
7255	PERSI	PERSI	3,593.49	101000	Persi Contribution
7256	STATAX	State Tax Commission	445.00	101000	State Taxes
7257	ALLELE	Alistar Electric of Washington, Inc	635.64	101000	Alternator for excavator
7258	CITPLU	City of Plummer	385.83	101000	Pit electricity 50.82; power, sewer, garbage, water at shop 335.01
7259	CITSER	City Service Valcon	247.94	101000	Gas
7260	FRONTIER	Frontier	130.20	101000	Phone, fax, internet
7261	HAWTRO	Hawley Troxell Ennis & Hawley	175.50	101000	Lia Berg estate legal help
7262	IAHD	Idaho Association of Highway Districts	1802.28	101000	Association Dues
7263	MC-FIB	Mastercard	776.04	101000	Business cards; annual dues; stamps; employee Christmas gifts; safety meeting
7264	OXARC	Oxarc	857.39	101000	Welding supplies
7265	PAPMAC	Pape Machinery	653.79	101000	Wiper motor and blades; hose fittings and hose
7266	STJOE	St Joe Oil Company	47.19	101000	Diesel
7267	STMGAZ	St Maries Gazette	37.84	101000	Notice of Meeting
7268	WESTRU	Western Truck Center	32.82	101000	Dump truck parts
7269	ZITEUG	Eugene Zito	85.19	101000	December payroll
7270	DENJAC	Jack Denny	92.35	101000	December payroll
7271	COOROG	Roger Cool	92.35	101000	December payroll
7272	CITPLU	City of Plummer	85.00	101000	Demo Permit
WIRE	FIRAME	First American Title	3,410.07	101000	Lia Berg estate back taxes and City of Plummer fees
WIRE	FIRINT	First Interstate Bank	25.00	101000	Wire fee
			\$27,278.75		

I certify that the above check register is an accurate representation of checks written as payment for goods or services actually received by Plummer Gateway Highway District.

[Signature], Clerk

The Board of Commissioners authorizes payment for the goods and services provided to Plummer-Gateway Highway District as represented on the above check register.

[Signature]
Jack E. Denny, Chairman

[Signature]
Eugene Zito, Commissioner

[Signature]
Roger Cool, Commissioner